

CRC 2017 MONTREAL - debrief notes

some unofficial notes and comments by those that at the CRC so can be used for reference and improve future CRC's discussion after the main meeting occurred on Sunday

overall a great job – having the CRC Chair and Treasure being involved in past CRCs helps for organizing and knowing what is required vs having a new Chair

online registrations was very well done and good to show at spring planning meeting

hotel and meeting rooms all on same floor made it easy to get around and to workshops

VIP transportation well arranged and scheduled – flights and cars from airport to hotel

Need to allow enough time if rooms doing multiple functions
transition from main meeting room to dinner/meals
then back to meeting room for the next morning
the hvac course was also used for hospitality room

Reminder to check VDP inputs and also having proper cords
And cords long enough to reach – had to adjust before meetings started
Large screen so that all can see or have 2 screens and then equipment so both display the same

Hotel area had a little tight registration area as need space due to elevator
Space and tables for items to hand out
Space for people to get to breakfast and rooms

Signage and setup was good along with changing during the different sessions

Venue at Art Gallery was good with the wine tasting so that everyone learned something
was able to cover costs with sponsors (speaker was \$3000 + taxes)
Sponsors allowed for better event (saved \$200 per person)

Sponsor signage was good but not over the top
and moved back into hospitality suite to gave better recognition

Was able to get additional sponsors to cover additional expenses (additional \$3000 for new sponsors)

People for buses and direct people

Attendance goals achieved
Next years CRC in Windsor may have lower attendance

Companion activities was good

Have events for families/kids helps draw people to attend

Doing a session in chapter operations with a review of Region 2 budget saved time in main meeting

Region 2 budget needs to support what the Delagates feel is important
How much contribution to RVC should be provided along with other events

What was learned – need to have kids friendly program

Could use student activities with K-12 activity in workshop (?)

Hospitality suite should be managed by host chapter – need better control/access

Hospitality suite drinking may need to be controlled

May need drink tickets (?)

May need to control how much each person drinks (liability issue)

Shut down at 1am

Suggest not to have shots

Separation of 2 rooms for meals was not ideal (breakfast and lunch)

Adaptors for VDP units

Extension cords to desks to allow everyone to plug in laptops – check if hotel charges extra

Hotel may require you to use their AV company – additional costs

Well done was monthly countdown before the CRC to schedule items and when needed to be done

Helped CRC chair

Helped that CRC host committee members know what was required

Past chapter presidents could be used to assist

Email notices also helped attendees to get ready

Have students come out to CRC to help and then attend to see what is involved

Maybe pair a new member with an older member to explain what is happening and help with CRC planning

Have more than 1 person to look after an area and planning in advanced

Teams with subcommittees

Communications was well done

Dress code

Schedule

Simple Signup makes easy to send out updates

Did not need a floor plan as everything on one floor – may need maps and additional signage

Walking tour was a bit “aggressive” – may need to allow for different abilities

Monday before CRC received email with PDF had complete “book” (22 page) with everything needed

Included sponsors, schedules, rooms, contacts, spouse program

So did not need handouts – saved paper

Workshops – well attended and well done

Having participate do workshop presentation & summary vs chair gets other involved

Gives another perspective as to what they consider important

Avoid saying ‘HE’ and ‘GUYS’ – need to include everyone

Managing motions and discussions needs to be controlled

- Need to limit side conversations

- Manage discussions

- Remind people to keep to the motion

- Allow everyone to speak once before can speak again and only on new issues

- Remind to speak for or against

Receiving and organizing motions could be better

- But need to allow new motions to be prepared and forwarded

- Using Basecamp may help with this

Auction items is a lot of work for low benefit

- Now have motion to leave up to host chapter if they wish to have

- Society can also donate items

Some CRC have workshops after the main business sessions so they do not have opportunity to bring new motions forward.

Having workshop in middle of CRC extends length

Some theme about costs of CRC registrations is getting to be a concern

- Balance of costs vs events

CRC format appears to work for Region 2 – a lot of value for the time spent

Region 2 appear to be more of a team that operates; good engagement